Dear All,

The XRCVC Viviana extension Thane is happy to announce online workshop on the theme, "Basics of Microsoft Outlook with NVDA" under its Tech Roshni series – A step at bridging the digital divide for blind and low vision persons. This Workshop is supported by the Great Eastern CSR Foundation.

Now adays there are various e-mail service providers, the **Microsoft Outlook** is free and popular application among them. The program permits users to send and receive email messages, accomplish calendar, stock contacts, names and many more. Its flexibility extends to consume the services of the all-email service provider.

We will study the basics features of the web based program in the forthcoming workshop with open-source screen reader NVDA.

Eligibility: participants should have good knowledge of English language, typing, internet browsing and screen reader.

Limited seats are available for the session.

Those interested should kindly register by using the link appended below.

https://forms.gle/akbqcm8eUNaEsTet8

Resource Persons: Vikas Dabholkar and Keshavan Nadar

Criteria: Persons with print disabilities such as blind and low vision. Participant should be a screen reader user.

Date: 11th December 2021, (Saturday).

Time: 4.30 pm to 5.30 pm.

Venue: Online Session (Zoom conferencing platform)

The registration link will close at 2.00 pm on Thursday 9th December 2021.

Important Note:

1. Instructions to login will be sent by email on 10th December 2021, Friday to the registered participants only.

2. After clicking the above given link, fill the form. Please do not click on Request Edit Access button. If you click on it the form will not get submitted. Once the form is filled then click on Submit button only.

3. Participants are requested to use their personal earphones/headphones during the session.

4. After successful form submission, you will receive acknowledgement email from google.

Thanks,

Vikas Dabholkar,

Computer Instructor - Technical Consultant,

Xavier's Resource Centre for the Visually Challenged (XRCVC)

XRCVC, St. Xavier's College, Mumbai

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