

Dear Participant,

Workshop Training on the theme “Advanced Excel with JAWS” by XRCVC

There are huge number of visually challenged persons working in the financial sector handling various tasks from credit monitoring to HR and many such.

We, at XRCVC have designed an exclusive workshop theme “Advanced Excel Workshop with JAWS” for skill development on Excel office application specific to commercial jobs for the visually challenged finance associated students, interns & employee.

Contents:-

- Quick analysis of the large worksheets
- Filter by using Advance Criteria
- vlookup
- Pivot Tables

Date: Sunday, 10<sup>th</sup> November 2019

Timings: 11 AM to 4.30 PM.

Place: XRCVC-Viviana Extension, Viviana Mall, Eastern Express Highway, Beside Jupiter Hospital, Thane West - 400606

(Directions: The room is located on the first floor of the mall’s West Court. To reach the room, between the ‘Chumbak’ and ‘Max’ stores, take the passageway (around 60 feet long) towards the emergency exit and walk past the washroom. Open the exit door, take left side of the exit door. The XRCVC-Viviana Extension is located at the end of the passageway near the emergency exit.)

Eligibility Criteria:-

1. Finance allied visually impaired students, interns & employee.
2. Should be screen reader JAWS/NVDA user.
3. Basic knowledge of office applications word and excel is a must.

Limited seats are available for further queries contact:-

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